

**CITY OF GAHANNA  
PARKS & RECREATION BOARD  
ORGANIZATIONAL MEETING  
MINUTES – January 5, 2011**

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**CALL TO ORDER:**

Mayor Stinchcomb welcomed Gahanna Lincoln High School students to the meeting.

Mayor Stinchcomb called the Organizational Meeting of the Parks & Recreation Board to order on Wednesday, January 5, 2011 at 7:04 pm at Gahanna City Hall.

**SWEARING IN OF RE- APPOINTED BOARD MEMBERS**

At this time, Mayor Stinchcomb administered the oath of office to Cynthia Franzmann and Laurel Naegele.

**ROLL CALL:**

<b><u>Present:</u></b>	Cynthia Franzmann
	Luke Messinger
	Eric Miller
	Laurel Naegele
	Jan Ross
	Jill Schuler
	Vincent Tremante

In attendance from the City Administration was Tony Collins, Director, Troy Euton, Deputy Director, Department of Parks & Recreation.

**ELECTION OF CHAIR**

Mayor Stinchcomb opened the floor for nominations of Chair.

Miller made a **MOTION** to nominate Cynthia Franzmann as Chair; seconded by Schuler. No other nominations. **On roll call vote:** Messinger, Yes, Miller, Yes, Naegele, Yes, Ross, Yes, Schuler, Yes, Tremante, Yes, and Franzmann, Yes. **The motion carried 7-0.**

At this time Mayor Stinchcomb turned the meeting over to Cynthia Franzmann, Chair.

**ELECTION OF VICE CHAIR**

Franzmann opened the floor for nominations of Vice Chair.

Naegele made a **MOTION** to nominate Jan Ross, Vice Chair; seconded by Schuler. No other nominations. **On roll call vote:** Franzmann, Yes, Tremante, Yes, Schuler, Yes, Ross, Yes, Naegele, Yes, Miller, Yes, and Messinger, Yes. **The motion carried 7-0.**

**ELECTION OF SECRETARY**

Naegele made a **MOTION** to nominate Eric Miller, Secretary; seconded by Ross. No other nominations. **On roll call vote:** Ross, Yes, Schuler, Yes, Tremante, Yes, Franzmann, Yes, Messinger, Yes, Miller, Yes, and Naegele, Yes. **The motion carried 7-0.**

## **ESTABLISHING OF REGULAR PARKS & RECREATION BOARD MEETINGS (DAY/TIME)**

Franzmann stated typically the Board meets on the first Wednesday of the month at 7 pm.

Tremante made a **MOTION** to approve the 2011 Parks & Recreation Board meetings to be held on the first Wednesday of each month at 7 pm; seconded by Miller. **On roll call vote**: Naegele, Yes, Miller, Yes, Messinger, Yes, Franzmann, Yes, Tremante, Yes, Schuler, Yes, and Ross, Yes. **The motion carried 7-0.**

## **RULES OF OPERATION AND PROCEDURES**

Franzmann stated each year the Board must approve the Parks & Recreation Board Rules of Operation and Procedure.

Schuler proposed removing deleting Section II, 2.4 – Secretary.

Schuler made a **MOTION** to delete Section II, 2.4 from the Rules of Operation and Procedures; seconded by Ross. **On roll call vote**: Naegele, Yes, Ross, Yes, Schuler, Yes, Tremante, No, Franzmann, Yes, Messinger, Yes, and Miller, Yes. **The motion carried 6-1.**

Naegele made a **MOTION** to approve the Rules of Operation and Procedures with amendment; seconded by Franzmann. **On roll call vote**: Schuler, Yes, Ross, Yes, Tremante, Yes, Franzmann, Yes, Messinger, Yes, Miller, Yes, and Naegele, Yes. **The motion carried 7 – 0.**

## **COMMITTEE ASSIGNMENTS**

Franzmann requested input on the necessity of the committees and the board members who would like to be on the committees.

Mayor Stinchcomb stated that every five years the City Charter needs to be reviewed by a Charter Review Commission. The commission is made up of citizens that are not on any board, commission or elected official. They have a duty to review the city charter. The meetings are open to the public. Typically the Commission will invite representatives from other boards and commissions to their meetings. It is totally citizen driven. If there is anything in the charter that affects board members or is of interest to Parks & Rec. Board members, or citizens, they might want to think about taking a look at the charter – areas that mention park and recreation and see if there is anything that may need brought to the committee. This is a once in five year's opportunity. Any changes the committee comes up with will be put on the November 2011 ballot.

### **Aquatic Advisory Committee (AAC)**

Collins stated that staff sees a value in continuing with the AAC. An e-mail for committee member volunteers was sent and 16 people replied as interested. It is up to the Board if they want a representative on the committee.

Franzmann will be on the board representative for the AAC; Miller will be the back-up representative.

### **Dog Park Advisory Committee (DPAC)**

Collins stated that at the last meeting of the DPAC only staff and board members showed up. There have not been any calls lately regarding the dog park. At this time staff does not feel the necessity for the DPAC.

After some discussion Franzmann requested that DPAC be inactivated.

**Bicycle Advisory Committee (BAC)**

Naegele will be the board representative on the BAC; Schuler will be the back-up representative.

**Natural Resources Advisory Committee (NRAC)**

Tremante and Messinger will remain representatives on NRAC. The committee will be available for staff on an as needed basis.

**Gahanna Parks & Recreation Foundation (GP&RF)**

Franzmann and Ross will be the representatives on the GP&RF.

**Veterans Memorial Committee (VMC)**

Franzmann will continue being the representative on the VMC.

**ADJOURNMENT:**

There being no further business for the Parks & Recreation Board Organizational Meeting, Tremante made a **MOTION** to adjourn.

The Parks & Recreation Board Organizational meeting adjourned at 7:42 p.m.

Respectfully submitted,

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Pam Crossmock, Administrative Assistant

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2011

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Cynthia Franzmann, Chair